

YMCA DAY CAMP EVERGREEN

CAMP LOCATION

YMCA Camp Evergreen 4795 Sweet Rd. Manlius, NY 13104

CAMP TIMES

9:00am—4:00pm, Monday—Friday (extended hours optional)

CAMPER AGES

Camp Evergreen serves campers ages 3-14
(Campers completing 9th grade can participate in our CIT Program)

DROP-OFF & PICK-UP

Camp Evergreens regular hours are 9:00am - 4:00pm. We have a drive through for regular drop off (8:45am) and pick up (4:00pm) procedure to limit families coming onto the campground.

AM Care and PM Care parents **MUST** wear a mask when dropping off/picking up your camper. Please follow all social distancing signs when waiting for your camper(s).

Upon arrival, a staff member will greet you at your vehicle. The staff member will ask you a series of questions regarding your camper. They will take your camper's temperature and then escort them to their groups pavilion. At pick up, the staff will escort your camper to the vehicle, check photo I.D., and sign out your camper.

***Please be sure to give some extra time at drop off due to staff needing to conduct necessary health checks**

EXTENDED HOURS

Extended hours are held from 7:00am - 9:00am and 4:00pm - 6:00pm. Campers may register for extended hours for \$50 AM Care/Session & \$55 PM Care/Session. To allow for appropriate staffing, please pre-register for any weeks you may need extended care. Any campers who is dropped off before 8:45am or picked up after 4:15pm will be registered for extended hours and charged to the account on file.

NEWSLETTERS

Camp Newsletters will be sent digitally via email on the Monday prior to the start of the upcoming session. The newsletter will include parent reminders, camper activities/projects, special days, and any other important information regarding camp.

RAINY DAYS

In the event of rain, children will participate in regular activities unless the conditions produce major rain, thunder, or lightening storms. In these situations, campers will report to their pavilions where counselors will be prepared with rainy day activities. In addition, all water activities will remain closed for on half-hour past the end of any thunder/lightening storms. Please make sure your child is dressed for the weather as we are an active outdoor day camp. **Camp is open EVERY DAY—rain, shine, or heat!**

LATE ARRIVALS AND EARLY DEPARTURES

Due to the nature of day camp programming and the vast size of our 58 acre facility, **we strongly discourage late arrivals and early departures.** If late drop off or early pick up is required, please note the following:

- For early pick ups, please send a written request (preferred) or call the camp office with **at least 2 hour advance notice.** When picking up your camper early, please be prepared to sign out at the office and show ID
- **For the safety of our campers campers, we ask that you do not plan on picking up your camper between the hours of 2:30pm - 3:30pm except in cases of emergency. This is a critical hour for all Office Staff, Unit Directors and counselors to be fully focused on ensuring every camper makes it to the appropriate end of the day destination and that all daily changes, additions or authorized pick ups have had the time to be clearly communicated. Unannounced pickups during this one hour period will have longer than normal wait time and may be asked to go to our pick up area. We appreciate your assistance in helping us focus on all of our campers during their final hour at camp each day.**

IMPORTANT NUMBERS & WHEN TO CALL

REGISTRATION, BILLING, AND GENERAL CAMP QUESTIONS

Senior Program Director and Camp Director

Josh Schupack

Off Season (315) 637-2025

In season (315) 637-6436 ext. 2

jschupack@ymcacny.org

REGISTRATION, BILLING, AND ABSENCES/CHANGES TO INFORMATION

Child Care Administrator and Camp Office Manager

Darren Prucha

Off Season (315) 637-2025

In Season(315) 637-6436

dprucha@ymcacny.org

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PAYMENT AND REGISTRATION

Registration is done primarily online by visiting ycny.org/myaccount. If you cannot access your account or are having trouble registering, please contact the YMCA and we will help! A \$50 deposit will be do per child per session upon registration. The remainder of the camp payment for each session will be due 2 weeks prior to the session start date. Late payments will be charged a \$20 late fee. If payment, including late fee, is not received at least one week prior to the start of the session, your child's slot MAY be filled. Returned payments will be charged a \$20 fee.

If you are applying for financial aid through the YMCA Scholarship Assistance program, please do so prior to registration. Application can be found at ycny.org/campevergreen at the bottom of the page!

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YMCACNY.ORG

Your ONLINE ACCOUNT gives you 24/7 access to make a payment, schedule future payments, update billing information, print receipts for reimbursement, and register for additional weeks or extended hours.